**Spring 2018 – Student Link Timeline – La Crosse**

**CP - Clinical Partner**

**EP - Educational Partner**

August CP and EP:

* + - * Review and identify changes
			* Communicate changes to group

August 31 Kick off Meeting – 3:00 pm – Health Science Center

September EP:

* Edit rollover data and enter new requests

September 8 EP and CP:

* Forward Joanne any updated documents for the repository
* Joanne will add updated resources to Student Link website

September 15 EP:

* Deadline for spring requests

**September 18 FROZEN TIME** **BEGINS**

September 18-22 Joanne:

* Upload spring data from EPs
* Quality control review

September 25 CP:

* + - * Download spring requests
			* Approve/deny requests

October 16 CP

* Deadline for spring approvals

November EP:

* Review for accuracy
* Revise and resubmit as needed

November 6 Viterbo and Western registration begins

November 13 WSU registration begins

November 20 Wrap Up Meeting – 3:00 pm – Health Science Center

December EP and CP

* Continue to update clinical activity data as instructors are confirmed
 and student numbers are finalize

8-29-17