

**The Clinical Coordination Partnership
Advisory Committee
November 21, 2011
Minutes**

I. The meeting was called to order at 10:00am

TCCP Staff:

Elizabeth Biel (Director) The Clinical Coordination Partnership	Nickolas Gudmundson (Assistant) The Clinical Coordination Partnership
Bill Scheurer TCCP Consultant	

TCCP Partners:

Katherine Anderson Normandale Community College	Corie Clouter Essentia Health
Valerie DeFor HealthForce Minnesota	Patty Finch-Guthrie North Memorial Hospital
Heather Froelich Allina Health System	Leslie Hanson Essentia Health
Patty Kelley HealthEast Care System	Margo Marko University of Minnesota
Christina Marshall Essentia Health	Iadonna McGohan Mayo Clinic Health System
Lynn O'Donnel Allina Health System	Pam Rickbeil St. Cloud Hospital
Cathy Sandmann South Central Community College	Lindsay Schipper Children's Hospitals and Clinics of MN
LouAnn Setter North Memorial Hospital	Tanya Velishek Fairview Health System
	Alice Watkins St. Catherine's University

II. Clinical Coordination Updates:

Elizabeth Biel, TCCP Director, outlined a road map from past to present of The Clinical Coordination Partnerships (TCCP) growth. Biel also introduced Bill Scheurer and explained how his consultation will help TCCP move into a sustainable nonprofit organization, further noting that the main goal of the advisory committee meeting is to build a sustainable plan for TCCP to move forward.

Biel stated that TCCP is growing significantly and staff has been working to educate new partners and helping those that are new to the system due to turnover on how to use the system and getting them launched into the system.

HealthForce MN & Advance IT MN partnered to launch the grant based database that TCCP is developing. Biel stated that spring 2010 was a bit rough because of some glitches with StudentMax system and for this reason partners have encouraged TCCP growth into a self-built database.

Biel explained that the advanced practice subgroup has met twice and has the U of M data ready for upload. When developing the new database Advanced Practice is going to be a branch off the database because of some specifics that pre-licensure nursing does not capture.

Biel is pursuing two organizations to house TCCP, Center for Healthcare Innovation, College of St Scholastica and the Minnesota Hospital Association. Both of these organizations are excited to hear where the conversation leads.

Biel stated that the All Partner meeting is scheduled for 12/6/11 from 9:30 am – 12:00 pm at Inver Hills Community College.

It was expressed that a TCCP conference day would be helpful to discuss why preceptors are so hard to get approved.

III. TCCP Transition (PowerPoint handout)

Biel continued by identifying some clear partner benefits to joining TCCP; Networking, Identifying additional needs and sustained collaboration and communication

IV. Feedback

Bill Scheurer (TCCP Consultant) led discussion on TCCP turning into a member owned and lead organization. Scheurer stated that members would be responsible for the direction and growth. Stability would be built in.

Suggestions were made for a change in the partner investment scale and another discussing how TCCP should get a three year commitment from partners.

V. Discuss Transition Strategy

Action Steps Discuss with Organization - Questions

- Student fee – shied away because it would be double dipping for the Education Partners(EP) partners. We could develop a scenario with student fees or for smaller school. Although a lot of these EP may be MnSCU schools so another avenue would be to approach MnSCU as a system. Biel reported that the possibility has been brought up to the system office and will investigate possibilities for the next meeting.
- Orientation fee – going forward from now on. This would be for all new partners.
- Suggestion was made to investigate what the Host organization would receive from the budget in terms of having TCCP under their umbrella. Who owns the database. Adding another staff person or two. Incrementing out when the staff has to be added. At what point do we need to add staff.

VI. Moving forward

Biel was directed by partners to do the following tasks by the next advisory committee meeting.

- 1.) Go to MnSCU for pricing negotiation
- 2.) Refine the proposal based on the meeting's feedback
- 3.) Refine the proposal for new members
- 4.) Starting developing a pseudo organization

Meeting Dates:

Advanced Practice

Date: December 6, 2011

Time: 12:30pm – 3:00pm

Location: Inver Hills

Advisory Committee

Date: January 12, 2011

Time: 10:00am – 2:00pm

Location: Allina Commons

VII. Adjourn

The meeting was adjourned at 2:00pm.

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