**Surgery & Procedures Follow-Through Experience at Gundersen Health System (GHS)**

**Preparation**

Take time to review the surgery or procedure you are assigned to. Review the clinical manifestations, the surgery/procedure, and the expected outcomes of the planned procedure/surgery. Look over what aseptic practice means and what steps you need to take to maintain a sterile environment.

\**Print this form and carry this form with you when you are assigned your observation day. This is very important as there are many steps.*

**Helpful Hints**

* Eat breakfast and stay hydrated, even if you do not routinely eat breakfast.
* Arrive to GHS at the time your instructor / staff has arranged. You need to allow adequate time to obtain scrubs, get dressed, and arrive to your destination **on time.** Bring a lock for the locker if you prefer.
* Inform staff immediately if you are feeling dizzy, warm, light headed, weak, or have any other unusual symptoms.
* Follow GHS policies*.* Hand hygiene is important before entering, after touching patient surroundings, and when exiting the rooms.
* Avoid touching the blue colored tables, drapes, or surgical instruments unless otherwise instructed.

**Day of Surgery/Procedure**

**Obtain Scrubs (multiple steps, read carefully)**

* Take elevator F up to 2nd floor. Turn right off the elevator then go through the first set of double doors. The scrub Pyxis is located in the first room on the left hand side.
* Utilize your GHS student badge to access the scrub Pyxis machine on 2nd floor and access to the “Male or Female Room Med Ed”
* Obtain a set of scrubs by using your student badge (swipe black bar code through the Pyxis machine)
	+ Select **Collect**
	+ Select **top/bottom scrub size** from chart ~ enter number in on key pad (Ex: Small Top/Small Bottom) and select **enter**
	+ The drawer number to open will appear on the screen, open the drawer and take the scrubs out
	+ Students should not set preferred size on the generic student badge that they are utilizing for the rotation(By setting the preferred size it will restrict students from utilizing the other pyxis machines).
* Proceed to the locker rooms. Take a right out of the scrub Pyxis room and go through the first set of double doors and take the first right past elevator F. Follow the hallway and take a right at the end of it which will bring you to the Medical education locker rooms (near the renal entrance). Utilize the “Male or Female Room Med Ed” using your issued student badge, which are located in the hallway (right and left hand side). Swipe black bar code and then change into scrubs, including hair bonnet (all areas) and shoe covers (OR only) *(hair bonnet and shoe covers are located at entrances into OR / Cath Lab designated by red tile on floor).*
* If you are having problems with your issued student id badge, contact Billy Banes at 608-775-6741.

**Directions**

**Main Surgery Desk / Pre-Op from the locker rooms (located on the 2nd floor of Legacy)**

* Locate elevator F on the 2nd floor.
* Follow the hallway towards elevator A (this is a long hallway with windows on the right hand side and carpeting on the floor).
* At the end of the hallway, you will see bathrooms to your left and waiting area to your right. Turn left towards the bathrooms and a quick right.
* There will be double doors that require you to scan your student badge on the right.
* Once you scan your student badge, push through the doors (as they do not open automatically).
* Follow the hallway and veer right. You will see the main surgery desk on your left. Pre-Op is located just past the main surgery desk on the right. As you enter Pre-Op, the HUC for the unit is on the right. Inform the HUC who you are and what surgery you are there to observe. The HUC or Pre-Op staff will assist in finding the patient from there.

**Cath Lab from the locker rooms (located on the 2nd floor of Legacy)**

* Follow same directions as above. Once you arrive at the main surgery desk, let them know who you are and what you are observing. *Instruct them to call the Cath Lab coordinator at ext. 52233* *and to send someone from the Cath Lab to get you from the Main Surgery Office.*

**Once Observation is Complete**

* Proceed back to the 2nd floor “Male or Female Room Med Ed” locker rooms (use elevator E on the 2nd floor as a landmark)
* Change into your regular clothes and **return your scrubs to the Pyxis intake** (located on 5th floor in GI off of elevator E or down in Central Service in the lower level on the back side of elevator F from the employee side). Scrubs **must** be returned and cannot leave or be worn off GHS property. This must be done in order to keep the flow of our observations/follow-through moving smoothly.

**Contacts**

Main Surgery Office: 53351

Cath Lab Coordinator: 52233

IR Coordinator: 54254

Pre-Op Main desk: 53159

Tiffany Cote (Nurse Educator): 55582

Alison Doering (Nurse Educator): 53521